

Other Department/Teacher Lounge Vending Codes

Campus Teacher Lounge (Where XXX is your campus code)	199-00-2118-000-XXX-00-000000
Warehouse	199-00-2118-000-815-00-000000
Maintenance	199-00-2118-000-851-00-000000
Transportation	199-00-2118-000-853-00-000000
Collaborative Learning Center (CLC)	199-00-2118-000-882-00-000000
Curriculum And Instruction	199-00-2118-000-883-00-000000

These accounts will be used for vending machine revenue for all campus teacher lounges and departments. These will also be the accounts that will be used for expenses for snacks and food for your staff. No other expenses may be charged to these accounts. These accounts are liability accounts and will be rolled over each year with your continuing balances. Any other revenue such as auction or sale of scrap is to be coded as revenue and not posted to these accounts. Any other staff expenses such as incentives must be charged to budgeted funds.